

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of FEBRUARY 12, 2020**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, February 12, 2020, at the Jonesville City Hall. Chairman Charlie Pfau called the meeting to order at 9:00 a.m.

Cemetery Committee members present were: Charlie Pfau, Brenda Guyse, Brenda Rathbun, John Center, and Mike Kyser.

Absent: Shea Dow and Les Hutchinson

Also present: Manager Jeff Gray

Charlie Pfau led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Charlie Pfau to approve the agenda as presented. All in favor. Absent: Shea Dow and Les Hutchinson. Motion carried.

Deputy Clerk Spahr gave the Oath of Office to new members Brenda Rathbun and John Center.

A motion was made by Brenda Guyse and supported by Mike Kyser to approve the minutes of December 11, 2019. All in favor. Absent: Shea Dow and Les Hutchinson. Motion carried.

Manager Gray presented the 2019 Annual Report and the January 2020 Activity Report, detailing activities for those time periods.

A motion was made by Brenda Guyse and supported by Mike Kyser to recommend that City Council approve the Sexton Services Agreement for a three-year term (March 1, 2020 through February 28, 2023). All in favor. Absent: Shea Dow and Les Hutchinson. Motion carried.

A motion was made by John Center and supported by Brenda Guyse to amend the Cemetery Fee Schedule, increasing adult burial fees from \$425 to \$450. This change will allow the Sexton to charge the same amount that he is charging other cemeteries. All in favor. Absent: Shea Dow and Les Hutchinson. Motion carried.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to elect Shea Dow as Cemetery Committee Chairperson, and Charlie Pfau as Vice-Chair for 2020. All in favor. Absent: Shea Dow and Les Hutchinson. Motion carried.

Manager Gray mentioned that the Agenda packet included an updated copy of the Cemetery Bylaws. He noted that the only change was that the Committee will hold an election of officers at the first meeting of the calendar year.

Updates were given on the Water Improvement Project and new Jonesville businesses Biggy Coffee and Puppy Paradise. There was also some discussion regarding potential upcoming Cemetery projects. Chairman Pfau commented on the retaining wall and the Cemetery road improvements, noting that everything looks very nice.

A motion was made by Brenda Guyse and supported by Mike Kyser to adjourn the meeting at 9:28 a.m.

Submitted by,

Lenore M. Spahr
Deputy Clerk